

QUOTATION REQUEST

Date:		Referred By:		MCNA Quote Number:	
Contact:			Position:		
Company:					
Mailing address:			Physical address:		
City:			City:		
State:		Zip:	State:		Zip:
Phone:		Fax:	E-mail address:		
No. of sites:		No. of employees:	No. of shifts:	Size of Facility:	
			No. of employees each shift:		
If more than one site, please provide the information detailed in the shaded area below for each facility to be included in the scope of the registration. An attachment to this form is suggested.					
Facility location including physical address:			Standard and applicable elements of the standard		
Facility Size:			Number of shifts per facility:		
Product or Service:			Number of employees per shift:		
Activities Performed:			Total number of employees per facility:		
Accreditation: <input type="checkbox"/> ANAB <input type="checkbox"/> Other					
Standard: <input type="checkbox"/> ISO 9001:2015 <input type="checkbox"/> AS9001D <input type="checkbox"/> AS9120B					
Did you use a Consultant? <input type="checkbox"/> YES <input type="checkbox"/> NO				If yes, which Consultant did you Use?	
If ISO 9001, indicate any requirements of the International Standard the are not applicable to the scope of the quality management system. <i>Reference ISO 9001:2015 Clause 4.3 and Annex A.5</i>					
Expected date of documentation (e.g. QA manual, procedures, work instructions) completion:			Expected date of total implementation:		
Transferring an existing Certification? <input type="checkbox"/> YES <input type="checkbox"/> NO <i>If yes please provide copy of current certificate</i>			Current Certificate Expiration Date:		
If transferring please provide reason for transferring:					
Preassessment Requested?: <input type="checkbox"/> YES <input type="checkbox"/> NO Preassessment target date:					
Stage 1 Assessment target date:			Stage 2 Assessment target date:		
Surveillance Options – Please select one: <input type="checkbox"/> 6 month surveillances <input type="checkbox"/> 9 month surveillances <input type="checkbox"/> 12 month surveillances					
Nature of business: Describe the products and services your company provides that fall under the proposed registration scheme:					
Customers/Industry Sector:					
Outsourcing? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, please explain:					
List your manufacturing or service provision processes:					
Legislative and/or regulatory requirements			IAF and/or NACE		
Comments or additional information:					

For Aerospace Certification (AS9100D / AS9120B)

1. Please provide percentage of revenue for aviation, space, and defense industry business, as a proportion of the organization's total revenue	%	
2. Please provide number of employees associated to aviation, space, and defense business (i.e., full time, part time, temporary) and percentage of the total workforce	#	%
3. Please list major (e.g top five) aviation, space, and defense customers		
Customer	% of Business	
1.		
2.		
3.		
4.		
5.		

Are all areas and processes within the client's site(s) accessible during the audit?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
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Certification Structure determination was based on the definitions & eligibility criteria defined in AS9104/1 Section 3.11 and Appendix B.

Definitions of Certifications Structures:

Single Site - An organization having one location. The organization may be operating under one large building or several buildings at one location. The organization may have one or multiple products or product families flowing through one or multiple processes.

Multiple Site - An organization having an identified central function (the central office, but not necessarily the headquarters of the organization) at which certain activities are planned, controlled, or managed; and a network of sites at which such activities are fully or partially carried out. With the exception of the central office the processes within each of the sites are substantially the same and are operated to the same methods and procedures (see IAF MD 1, "Multi-site Organization" definition and eligibility requirements).

Campus Sites - An organization having an identified central function (the central office, but not necessarily the headquarters of the organization) at which certain activities are planned, controlled, or managed and that has a decentralized, sequential, linked product realization process. For purposes identified within the AS9104/1 standard, this is referred to as a value stream where the outputs from one site are an input to another site which ultimately results in the final product or service.

Several Sites - An organization having an identified central function (the central office, but not necessarily the headquarters of the organization) at which certain activities are planned, controlled, or managed and a network of sites that do not meet the criteria

Complex Sites - An organization having an identified central function (the central office, but not necessarily the headquarters of the organization) at which certain activities are planned, controlled, or managed and a network of locations that are any combination of multiple site, campus, several sites, or more than one campus.

Note: All Complex Sites will require submittal to IAQG OPMT Committee for review and approval prior to final approval by MCNA.



Certification Site Description:
 (Check the applicable to indicate the applicable Certification Structure based on the definitions & eligibility criteria defined in AS9104/1 Section 3.11 and Appendix B).

<input type="checkbox"/> Single Site - An organization having one location. The organization may be operating under one large building or several buildings at one location. The organization may have one or multiple products or product families flowing through one or multiple processes.	<input type="checkbox"/> Multiple Site - An organization having an identified central function (the central office, but not necessarily the headquarters of the organization) at which certain activities are planned, controlled, or managed; and a network of sites at which such activities are fully or partially carried out. With the exception of the central office the processes within each of the sites are substantially the same and are operated to the same methods and procedures (see IAF MD 1, "Multi-site Organization" definition and eligibility requirements).	<input type="checkbox"/> Campus Sites - An organization having an identified central function (the central office, but not necessarily the headquarters of the organization) at which certain activities are planned, controlled, or managed and that has a decentralized, sequential, linked product realization process. For purposes identified within the AS9104/1 standard, this is referred to as a value stream where the outputs from one site are an input to another site which ultimately results in the final product or service.	<input type="checkbox"/> Several Sites - An organization having an identified central function (the central office, but not necessarily the headquarters of the organization) at which certain activities are planned, controlled, or managed and a network of sites that do not meet the criteria	<input type="checkbox"/> Complex Sites - An organization having an identified central function (the central office, but not necessarily the headquarters of the organization) at which certain activities are planned, controlled, or managed and a network of locations that are any combination of multiple site, campus, several sites, or more than one campus.
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Eligibility Criteria – (AS9104/1 Appendix B)

organization is a stand-alone self supporting entity with no value stream dependencies from related companies?	All the sites have a legal or contractual link with the central office	All the sites have a legal or contractual link with the central office	All the sites have a legal or contractual link with the central office	All the sites have a legal or contractual link with the central office
organization's processes managed under one quality management system?	Organization's processes managed under one quality management system with central control, management review and internal audits	Organization's processes managed under one quality management system with central control, management review and internal audits	Organization's processes managed under one quality management system with central control, management review and internal audits	Organization's processes managed under one quality management system with central control, management review and internal audits
organization has only 1 address	Can the Central Office require other sites to implement corrective action	Can the Central Office require other sites to implement corrective action	Can the Central Office require other sites to implement corrective action	Can the Central Office require other sites to implement corrective action?
	Central collection and analysis of data with central authority and ability to initiate organizational change	Central collection and analysis of data with central authority and ability to initiate organizational change	Central collection and analysis of data with central authority and ability to initiate organizational change	Central collection and analysis of data with central authority and ability to initiate organizational change
	Complies with IAF MD 1, "Multi-site Organization" definition & eligibility requirements	Do the outputs from one site become an input to another site to realize the final product or service? In other words, do the activities at all the sites represent a single value stream?	Processes at each sites are not substantially similar (i.e. <80% similar)	Overall structure contains combinations of multiple sites, campus (can be more than one campus), or several sites.
	All quality management system processes at all the sites substantially (i.e., > 80%) the same and are operated to the same methods and procedures.	More than one product or service may be realized provided they are substantially (i.e., > 80%) the same (e.g. a family of products) and realized through the same methods and procedures.	Processes may be operated to the same or different methods and procedures that are controlled through one common quality management system.	Requires IAQG OPMT approval of rationale, justification, audit duration calculations, audit program, and sampling plan (for AS9120, multiplesite, or campus)
	Some sites may conduct fewer processes than others	Are there dissimilar processes at different sites or combination of sites that contribute to the same overall product or service?	Sites realize different products or services.	One address per site and campus
	One address per site	Organization have more than one site and do all these sites operate under one address?	One address per site	